



Protege

Job Search

Essentials





Protege

Welcome

Hi there,

An early congratulations and welcome to you in taking the first step to learn more about our job search essentials! Our company offers resume & cover letter design and edits along with mock interview sessions.

Success in life isn't solely accomplished through hard work, skills and education alone but through many magnitudes of factors and strategic decisions.

The Founders Chris Chan and Tong Zhao has made it their mission to guide, train and mentor/coach individuals so that you can realize their dreams through professional 1:1 coaching/mentorship, premium resources and strategies. Having been through the same challenges and issues that most young professional/millennials face today, the Founders and their team of professionals are dedicated and committed in serving you to reach your potential.

Christopher Chan, CPA, CISSP, CISA
UProtégé Co-Founder

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UProtégé Co-Founder



Package Contents

04 What are our services
We'll go over service offerings

06 How does it work
What to expect

07 Your Value Realized
What are your benefits in choosing us

08 FAQ

What are our services

Resume & Cover Letter Edit & Design



- Custom downloadable template
- Critique and feedback by professionals
- Revision on design included

1:1 Mock Interview Practice Session



- Tailored feedback by professional coach/mentor
- Sessions are 30 minutes to 1 hour
- Resource/guides included for continued success
- Delivery based on your personal schedule

How does it work?

Resume and Cover Letter Services



Step 01

- Provide us a copy of your resume and cover letter. Remove your address, personal info and phone number
- Provide us the industry or job that you are applying for
- Provide us your preference in modern or traditional

Step 02

- You'll receive a point of contact from one of our Professionals. He/she may contact you for more info
- A draft resume and cover letter with updated design and edits is provided along with feedback

Step 03

- You'll review the draft. If you are fine with the template, the final draft will be sent. and service is completed. If you dislike the style/template, 1 revision can be requested. Service will be deemed completed after the revision.

How does it work?

Mock Interview Practices



Step 01

- Provide us the job application/description or a dream job you'll like to practice for the mock session
- Provide us a copy of your resume/cover letter. Please remove your address, personal info and phone number.
- Provide us a minimum of 3 timeslots that you would like to have the mock session

Step 02

- Our Professional Interviewer will contact you and provide logistics (ie Webex/Conference call) to conduct the interview session with you.
- Immediate quick feedback will be provided at the end of the session. Detailed feedback will be provided within 2 business days of the session end.

Your Value Realized



Professional Guidance- Whether it is resumes/cover letters or mock interview sessions, our professionals are experienced individuals that have conducted hiring, recruiting, be the interviewer/interviewee and would be perfect to guide/coach you with tips and feedback.



Customized Solution to your needs- The feedback provided by our professional team members are customized to your job desire/application.



Fast & Flexibility in Delivery – We deliver your resume and cover letter edits/design within 1-4 business days. Moreover, for mock interview sessions, we deliver based on **YOUR** own personal schedule. We're flexible!



Convenience- For mock interview sessions, we provide practice sessions via video or audio calls. Convenience is in the palm of your hands!

Frequently Asked Questions

Q: I really enjoyed my interviewer's session. Can I extend?

You'll have an option to purchase additional individual sessions on UProtege site OR purchase a longer package called the 'Protégé Program'. Prior to purchase in the information intake, you can specify the mentor/coach that you'll like to book again. For more information of the Protégé Program, please refer to our products/services section on www.uprotege.ca.

Q: I would like a refund on the service

Our company does acknowledge that in rare circumstances, customers may determine that their needs are unaddressed by the service. Please refer to our Refund Policy for eligible refunds under certain conditions.

Q: I've purchased the resume and cover letter design, can I give the template to my friends and family?

You are allowed to send the resume and cover letter design to your friends and family along with any updates you'll like. Enjoy the freedom!

Q: I would like to have additional templates, can I purchase additional ones?

UProtege provides some free templates in the Resource tab of www.uprotege.ca. For additional custom templates, you'll have to purchase additional services on our site. The value is worth the cost!



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For more information visit
<https://www.uprotege.ca>